

## Arizona Military Family Relief Fund Advisory Committee Meeting

Arizona Department of Veterans' Service  
4141 N. Herrera Way, Phoenix, Arizona 85012  
August 16th, 2016 – 2:00 p.m.

### **Committee Members Present**

Randy Meyer (Chairman)  
Stanley Zeitz (Vice Chairman)  
Larry Struck  
Raphael Ahmed  
Carol Culbertson  
Anthony Irby  
Thomas Troxell  
Paul Clark

### **Committee Members Absent**

Robert Barnes, ADVS Deputy Director/Designee  
John Aldecoa  
Martin Badegian  
Teresa Kolodny  
Kathy Pearce

### **MFRF Committee Staff**

Michelle Sullivan, ADVS/MFRF

Assistant Arizona Attorney General – Benjamin Norris

## **CALL TO ORDER and APPROVAL OF MINUTES**

Chairman Randy Meyer called the meeting to order at 2:01 p.m. Raphael Ahmed moved to approve the draft minutes of the public meeting held on July 17th, 2016. Larry Struck seconded and the motion carried unanimously.

## **DISCLOSURE STATEMENT**

Chairman Randy Meyer read the Advisory Committee's Disclosure Policy. Advisory Committee members must disclose their knowledge of an applicant to the Advisory Committee during the consideration process. Knowledge of an applicant that benefits all members of the Advisory Committee during the consideration process does not create a conflict of interest. If an Advisory Committee member has knowledge of an applicant and has a vested interest in the outcome of the Committee's findings or seeks to benefit or gain from a vote on a particular application, he/she is required to recuse his or herself from consideration of that applicant as it creates a conflict of interest.

## **EXECUTIVE SESSION**

Chairman Randy Meyer moved the meeting to executive session at 2:02 p.m. to discuss MFRF applications that are, according to ARS 41-608.04.E., confidential. Executive Session is allowable under ARS 41-608.04.E.

## **APPLICATION RECOMMENDATIONS**

Chairman Randy Meyer returned the meeting to public session at 3:05 p.m. to vote on applications.

1. **2016-08 A TIP** Anthony Irby moved to recommend application be submitted and approved for the remainder of participation in the Transition in Place Program up to \$10,000 that provides up to six month housing assistance and supportive services. Carol Culbertson seconded the motion, and the motion carried unanimously.
2. **2016-07 D** Applicant was tabled on July 17<sup>th</sup>, 2016 meeting. Anthony Irby moved to recommend application be submitted and approved for participation in the Transition in Place Program up to \$10,000 that provides up to six month housing assistance and supportive services. Raphael Ahmed seconded the motion, and the motion carried unanimously.
3. **2016-08 C** Anthony Irby moved to recommend application approved as requested for one month mortgage and auto only. Raphael Ahmed seconded the motion, and the motion carried unanimously.
4. **2016-08 E** Anthony Irby moved to recommend application be approved for one month mortgage, HOA, electric, water, auto payment, authorized auto insurance only. Raphael Ahmed seconded the motion, and the motion carried unanimously.
5. **2016-07 M TIP** Stanley Zeitz moved to recommend application be submitted and approved for the remainder of participation in the Transition in Place Program up to \$10,000 that provides up to six month housing assistance and supportive services. Carol Culbertson seconded the motion, and the motion carried unanimously.
6. **2016-08 D** Anthony Irby moved to recommend application be approved for two months' rent, utilities, and one time auto repair only. The Committee did not approve request for food assistance. Raphael Ahmed seconded the motion, and the motion carried unanimously.
7. **2016-08 TIP** Anthony Irby moved to recommend application be submitted and approved for participation in the Transition in Place Program up to \$10,000 that provides up to six month housing assistance and supportive services. The Committee recommended applicant file for SSI for additional income. Raphael Ahmed seconded the motion, and the motion carried unanimously.
8. **2015-06 H** Raphael Ahmed moved to recommend application be approved as requested for three months' rent only. The Committee requests to provide applicant with financial counseling contact. Stanley Zeitz seconded the motion, and the motion carried unanimously.
9. **2013-12 B** Raphael Ahmed moved to recommend application be approved as requested for three months of rental assistance only. Stanley Zeitz seconded the motion, and the motion carried unanimously.
10. **2016-08 I** Anthony Irby moved to recommend application be approved for one month of mortgage, second mortgage, electric, water, both auto payments, auto insurance, and phone only. The Committee recommends applicant file for caregiver benefits, increase in disability, and meet with a employment specialist through DES/DVOP or VA. Recommendation for financial counseling was made. Assistance for food was not approved. Raphael Ahmed seconded the motion, and the motion carried unanimously.
11. **2016-08 L** Anthony Irby moved to recommend application be approved for rent, electric, water, auto insurance, and internet only. The committee recommends applicant file for disability and provide documentation prior to assistance being awarded. Stanley Zeitz seconded the motion, and the motion carried unanimously.
12. **2016-08 F** Anthony Irby moved to recommend application be submitted and approved for remainder of participation in the Transition in Place Program up to \$10,000 that provides up to six month housing assistance and supportive services. The Committee recommended applicant file for SSI for additional income. Raphael Ahmed seconded the motion, and the motion carried unanimously.

**13. 2015-08 E** Stanley Zeitz moved to recommend application be tabled due to not enough documentation to support applicants request. The Committee requests bank statements, documentation for purchase of vehicle, documentation on childcare and child support, as well as statement on where VA compensation retro payment went. The Committee recommends applicant take a financial counseling course. Anthony Irby seconded the motion, and the motion carried unanimously.

**14. 2015-04 E TIP** Application was tabled at July 17<sup>th</sup>, 2016 meeting. Raphael Ahmed moved to recommend application be denied, the application is incomplete, it does not include supporting documents reflecting requested assistance, and documentation was never provided. Carol Culbertson seconded the motion, and the motion carried unanimously.

**15. 2016-07 E** Application was tabled at July 17<sup>th</sup>, 2016 meeting. Stanley Zeitz moved to recommend application be denied, the application is incomplete, it does not include supporting documents reflecting requested assistance, and documentation was never provided. Larry Struck seconded the motion, and the motion carried unanimously

## **MARKETING REPORTS**

## **CALL TO PUBLIC**

## **ADJOURNMENT and NEXT ADVISORY COMMITTEE MEETING**

Carol Culbertson moved to adjourn the Advisory Committee meeting. Stanley Zeitz seconded the motion and the motion carried unanimously meeting adjourned at 3:56 pm.

The next Advisory Committee meeting is scheduled for Tuesday, September 20<sup>th</sup>, 2016 at 2:00 p.m. at the Arizona State Veterans' Home.